

Application Form - Garden Grants
Master Gardeners of the Ozarks
Date: _____

Title of Project:

Project Leader: _____

Project Members: _____

Location of project:

Is this location owned by a non-profit organization? _____ If yes, explain:

Is this location publicly owned (city, county, state or Federal)? _____ If yes, attach copy of letter of permission from the appropriate authority.)

Goals and/or Objectives of Project: (Be sure to include any educational components.)

Please attach descriptions, diagrams, drawings and/or photos to help the Committee understand your project.

Will you receive matching funds from any other source(s)? _____ If so, give source(s) and amount(s).

Materials/Services and Costs

Material or Service (list)

Estimated cost

Total Funds Requested: _____

Reports are due June 1 and September 1. Completion reports are due Dec. 31.

Prepared by _____

_____ Date

Garden Grant Program Guidelines Master Gardeners of the Ozarks

The Master Gardeners of the Ozarks announce the availability of grant funds for gardening projects that support this mission statement: “The mission of the University of Missouri Extension Master Gardener volunteer program is to *provide horticultural information and training* to the gardening public based on proven research specific to the local climate, soils and plants.”

Requests must be submitted in writing by members of the Master Gardeners of the Ozarks on the Application Form. The form is available through the Stone County Extension Office (417-357-6812) and on our website at <http://mgozarks.com>. Applications must be received at the Stone County Extension Office by February 15. They will be reviewed by the Grant Committee and recommendations made to the membership by March general membership meeting where members will vote on the committee’s recommendations and grants will be awarded.

Invoices or receipts must be submitted to the MG Treasurer before funds are released. No reimbursement will be made for Missouri State sales taxes if paid. (Be sure to obtain a tax exemption form from the Extension Office) Grant funds must be used within one year and any monies remaining on December 31st, will be returned to the MGO General Fund.

Requests will be judged by the following:

- relevance to the mission statement above (educational components will be favored)
- feasibility of completing the project within the proposed time limit
- clarity and completeness of the application

How to Apply for a Grant:

- Obtain an official Application Form
- Complete the application in full.
- Submit the completed application form to reach the Stone County Extension Office by February 15th.

How to Complete a Grant:

- Progress reports are due to the executive committee June 1st and Sept. 1st.
- When the project is completed or by December 31st, whichever comes first, the project leader shall prepare a project completion report. The report will be presented at a membership meeting.